

**TENDER NOTICE**  
**Khejuri College**  
 Baratala, Purba Medinipur, Pin – 721431

Memo No: KC/ TENDER/05/2016-17

Date: 19.10.2016

Sealed tender are hereby invited from genuine concern suppliers for the supply of items according to the following list. Tender dropping date and time is on 26.10.2016. from 12<sup>th</sup> noon to 2pm. At the college office.

The opening date is on the same day (26.10.2016) at 3 pm. Tenderers should remain present on the same day and time.

Serial No.	Name of Item	Configuration/ Description	Number
1.	Computer	HP computer, Intel® i3, 64 bit Operating System, 4 GB RAM, Hard Disk – 1 TB, LED – 21 Inches, without UPS	1
2.	Laser Printer	HP Laserjet P1108	1
3.	Colour Printer	HP Deskjet Ink Advantage 2010 - K010a	1
4.	Scanner	HPScanjet200	1
5.	Invertor/ UPS	Microtek UPS SEBz 1100VA / 12 V, Sinewave	1
6.	Battery (Liquid Cell)	Exide IT 750 200AH Tubular Inverter UPS Battery	1

**Terms and Conditions for submission of Tender Paper for supplying of Items.**

1. The tenderer must have to submit two separate bid for financial and technical bid.
2. The rate of items must be written in both words and figures clearly and differently. Overwriting/correction, if any, must be authenticated with the signature of the tenderer.
3. The supply of items must be made to the Principal, Khejuri College, Baratala, Purba Medinipur, PIN-721431.
4. 2 % of the total quoted work value as Earnest money by Bank Draft of S.B.I. payable at Baratala must be deposited with the tender paper in favour of the Principal, Khejuri College, Baratala, Purba Medinipur and without which the tender shall be rejected. The EMD will be



refunded to unsuccessful tenderers within one month from the date of finalization of the tenders and to that of the successful tenderer after completion of warranty period. IN ABSENSE OF EARNEST MONEY DEPOSIT, NO TENDER WILL BE ENTERTAINED.

5. The rate must include all taxes, sur-charges, if any, and carriages up to the Khejuri College, Baratala, Purba Medinipur.
6. Copy of PAN Card/Saral/ Vat Registration/ P. Tax clearance certificate of current validity must be enclosed with the tender paper.
7. Copy of Trade License to carry on business must be produced with the tender paper.
8. The undersigned reserves the right to accept any or reject any or all the tenders without assigning any reason thereof.
9. The undersigned also reserves the right to distribute the work among the suppliers.
10. The envelope containing tender paper and other documents must be super scribed on the top of the envelope as "Tender paper for supply of Items and should be addressed to the Principal, Khejuri College, Baratala, Purba Medinipur, PIN-721431.
11. The undersigned will not take any risk if the tender documents are received beyond the prescribed date and time.
12. The supplier, after procuring the tender, must discuss with the undersigned about the specific number of items of various sizes which would be ordered by the college.
13. The items must be supplied within fifteen days from the date of receipt of supply order.
14. If the successful tenderer fails to supply the items against supply order, his earnest money will be forfeited.
15. No tender will be accepted from individual/s attached to the college by any means.
16. Relevant credential certificate should be submitted valued at list 50% of suppliable value of the items.
17. Nos of articles to be supplied are subject to change as per requirement.



*AKMann*  
19.10.16

Principal  
Khejuri College, Baratala,  
Purba Medinipur, PIN-721431.

**PRINCIPAL,  
KHEJURI COLLEGE**

Copy to the

1. D.P.I. – Bikash Bhawan , Salt Lake City, Kolkata-79 91
2. S.D.O.- Contai, Purba Medinipur.
3. B.D.O.- Khejuri-II, Janka, Purba Medinipur.
4. Pradhan- Baratala G.P. , Baratala, Purba Medinipur.
5. Khejuri College Notice Board, Baratala, Purba Medinipur.
6. Guard File- Khejuri College, Baratala, Purba Medinipur