

TENDER NOTICE

Khejuri College

Baratala, Purba Medinipur, Pin – 721431

Memo No: KC/ TENDER/01/2016

Date: 04.04.2016

Sealed quotations are hereby invited from authorized whole seller/retailer for the supply of items according to the following list within Wednesday, the 20th April, 2016.

Serial No.	Name of Item	Configuration/ Description	Number
1.	Computer	HP computer, Intel® i3, 64 bit Operating System, 4 GB RAM, Hard Disk – 1-TB, LED – 21 Inches, without UPS	1
2.	Laser Printer	HP Laserjet P1108	1
3.	Colour Printer	HP Deskjet Ink Advantage 2010 - K010a	1
4.	Scanner	HPScanjet200	1
5.	Invertor/ UPS	Microtek UPS SEBz 1100VA / 12 V, Sinewave	1
6.	Battery (Liquid Cell)	Exide IT 750 200AH Tubular Inverter UPS Battery	1
7.	Steel Almirah (Office)	Gordrej almirah, 6 feet, 22 gauge	5
8.	Chair(Office) Standard Size	Wooden, without handle, of Shegun wood	50
9.	Bench High Bench Top (Single Plank) length 78 inches, Breadth 12 inches, Thickness 1inch and Low Bench Top (Single Plank) length 72 inches, Breadth 10 inches, Thickness 1inch, Leg (18 x2 x 2 inches) for sit bench, high bench leg (30 x 2x2 inches), leg rest for both benches would be 1x2 inches thick.	High and Low bench frame, (akashmoni Wood/ hawal wood), Top – Seris Wood (seasoned).	*60 pairs
10.	Ceiling Fans	1200mm, Havell's Model No. - SS 390 deco color - sparkle Brown	50
11.	LED Light	Philips Syska 16W T5 LED Tube Light Cool/daylight 1200mm	100 sets

Terms and Conditions for submission of Tender Paper for supplying of Items.

1. The tenderer must have to submit two separate bid for financial and technical bid.
2. The rate of items must be written in both words and figures clearly and differently. Overwriting/correction, if any, must be authenticated with the signature of the tenderer.
3. The supply of items must be made to the Principal, Khejuri College, Baratala, Purba Medinipur, PIN-721431.
4. 2 % of the total quoted work value as Earnest money by Bank Draft of S.B.I. payable at Baratala must be deposited with the tender paper in favour of the Principal, Khejuri College, Baratala, Purba Medinipur and without which the tender shall be rejected. The EMD will be refunded to unsuccessful tenderers within one month from the date of finalization of the tenders and to that of the successful tenderer after completion of warranty period. IN ABSENCE OF EARNEST MONEY DEPOSIT, NO TENDER WILL BE ENTERTAINED.
5. The rate must include all taxes, sur-charges, if any, and carriages up to the Khejuri College, Baratala, Purba Medinipur.
6. Copy of PAN Card/Saral/ Vat Registration/ P. Tax clearance certificate of current validity must be enclosed with the tender paper.
7. Copy of Trade License to carry on business must be produced with the tender paper.
8. The undersigned reserves the right to accept any or reject any or all the tenders without assigning any reason thereof.
9. The undersigned also reserves the right to distribute the work among the suppliers.
10. The envelope containing tender paper and other documents must be super scribed on the top of the envelope as "Tender paper for supply of Items and should be addressed to the Principal, Khejuri College, Baratala, Purba Medinipur, PIN-721431.
11. The undersigned will not take any risk if the tender documents are received beyond the prescribed date and time.
12. The items must be supplied within fifteen days from the date of receipt of supply order.
13. If the successful tenderer fails to supply the items against supply order, his earnest money will be forfeited.

Principals
04.04.16

Principal
Khejuri College, Baratala,
Purba Medinipur, PIN-721431.

**PRINCIPAL,
KHEJURI COLLEGE**